



东亚神学院

East Asia School of Theology

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A member of the International Leadership Consortium of Campus Crusade for Christ International
Accredited by Asia Theological Association and Association for Theological Education in Southeast Asia

INFORMATION FOR PROSPECTIVE STUDENTS 2022

As of Aug 2022

This document contains key information for prospective students which are extracted from the *Prospectus*. For the complete *Prospectus*, please view it online at www.east.edu.sg.

ADMISSIONS INFORMATION

GENERAL ADMISSIONS REQUIREMENTS

EAST considers each applicant's qualifications in five areas:

1. **Maturity**
Applicants must demonstrate personal, social, and spiritual maturity. It is preferred for applicants to be 25 years or older.
2. **Ministry experience**
BACM applicants: Applicants must have a minimum of two years full-time field or pastoral ministry experience or a minimum of five years of active lay ministry experience. In both cases applicants must demonstrate active participation in personal evangelism, discipleship, and church involvement.

Graduate Diploma, MA, MDiv applicants: Applicants must demonstrate active participation in personal evangelism, discipleship, and church involvement.
3. **Leadership ability**
Past or present leadership ability is assessed as well as leadership potential.
4. **Academic ability**
Applicant must demonstrate academic ability to do a program of study.
5. **Academic entry requirement**
BACM applicants: An A-level certificate or diploma from a recognized post-secondary institution is required for admission to a 92-credit hour BACM. For select extension locations a high school leaving certificate is required for admission to a 120-credit hour BACM.

Graduate Diploma, MA, MDiv applicants: A Bachelor's degree from an accredited or recognized university or college is required for admission to a Graduate Diploma or a Master's degree program (MA or MDiv).

APPLICATION DOCUMENTS

Student Application Form: Visit the EAST website and click "[Prospective Students](#)" for the admissions application procedure and forms.

Together with the **completed application form**, the applicant must submit the following items. **The Admissions Office will not consider applications that do not have the required items mentioned below:**

- 1. Application Fee:** The application fee for the Graduate Diploma and all degree programs is S\$60. The application fee for English for Seminarians (EFS) or Partners in Ministry Certificate Program (PIM) is S\$30. The application fee is non-refundable. Cheques, money orders, or drafts should be made payable to "East Asia School of Theology."

Other forms of payment including internet banking are detailed on the EAST website under "Prospective Students." If you choose to pay via internet banking or PayNow, please email admissions@east.edu.sg and finance@east.edu.sg with the name and contact information of the applicant and a copy of the transaction details.

- 2. Applicant's Photographs:** Submit two recent passport-sized photographs. Paste one of the photographs on the top right-hand corner of the application form. Alternatively, send a digital copy of the photograph together with the completed application form when submission is done via email. The photograph must clearly show the face of the applicant. For all internationals, please follow the photo size [requirements](#) by the Singapore Immigration and Checkpoint Authority (<https://apples.ica.gov.sg/apples/index.xhtml>). Failure to do so may result in rejection of application for the Student Pass.
- 3. Personal Identification Documents:** Submit a photocopy of the NRIC for Singaporeans/Singapore Permanent Residents and passport showing full particulars including passport expiry date for internationals. In addition, for internationals who are residing in Singapore under any valid Work Pass, please submit a photocopy of the Work Pass.
- 4. Biographical Information:** Complete the biographical information form which covers conversion, call, ministry experience, and the reasons for pursuing theological education at EAST. If married, the applicant's spouse must complete Section B of the biographical information form.
- 5. Official Transcripts and Certificates:** This includes all certificates and transcripts earned from educational institutes beyond secondary or high school. It is required that the applicant's previous schools send the original transcripts directly to EAST or that the originals be brought to EAST for verification. All certificates and transcripts must be translated into English and notarized if they are originally in another language.

6. Character References: Four references are required. Spouses and relatives are not acceptable references and should not be included. The references should include:

- Applicant's Church Pastor or Elder
- Another pastor or ministry leader who has known the applicant well for at least two years
- Close Christian friend who has known the applicant well for at least two years
- Most recent employer or immediate supervisor (whether in ministry or secular employment)

The person submitting the reference should email the completed form **directly to EAST without copying the applicant** at admissions@east.edu.sg. Alternatively, the applicant could give the reference form together with a stamped envelope addressed to EAST to their reference. The person providing the reference should send the completed form **directly to EAST, not to the applicant**, in a sealed envelope.

7. Proof of English Language Proficiency (International Students): Students whose first language is not English are required to take the Test of English as a Foreign Language (TOEFL), or the International English Language Testing System, Academic Version (IELTS), or a comparable test of English proficiency prior to acceptance. It is the responsibility of the applicant to take the test and arrange for the scores to be sent to EAST Admissions Office by the application deadline.

8. Proof of Financial Ability (International Students): International students whose studies are sponsored by churches, organizations, or individuals must submit proof of financial support. If an international student is self-supporting, a bank statement adequate balance to cover costs of studies must be submitted.

APPLICATION DEADLINES, SUBMISSIONS & PROCESS

Application Deadline for July semester: The deadline for submission of **all** admission documents is **1 March for internationals and 1 April for Singapore residents**. These deadlines are especially important for international applicants who must complete the admissions process and obtain a Student Pass issued by the Singapore Immigration and Checkpoints Authority prior to arrival in Singapore. The EAST academic year starts in July (semester one). The Admissions Office will inform applicants about the results of their application.

Application Deadline for January semester: It is not recommended for applicants to start their program in the January semester (i.e. the middle of the academic year). However, if the applicant chooses to apply for it, the submission deadline for **all** admission documents is **1 September for internationals and 1 October for Singapore residents**. Note that new students who start their program at the January semester may take a longer time to complete their studies due to the semester system of course scheduling.

Application Submission: All applicants are required to send a completed set of application forms and related documents to:

Admissions Office
East Asia School of Theology
118 Joo Chiat Road
#04-01
Singapore 427407

Tel: (65) 6291 9744
Fax: (65) 6299 5040
Email: admissions@east.edu.sg
Website: www.east.edu.sg

Admissions Process: Visit the EAST website and click “Prospective Students” for updated instructions related to the admissions process.

DEMONSTRATION OF FINANCIAL ABILITY

As part of the application process, applicants will indicate that they have the financial means needed for tuition and fees. Financial aid applications will only be considered for those who have some sponsorship or some self-funding toward their living expenses while studying at EAST.

STUDENT ACCEPTANCE PROCESS AND STATUS

Applicants who have been approved for a program of studies at EAST are notified of their status in a *Letter of Offer of Acceptance* (LOA). Upon receipt of the LOA, the applicant is to sign, scan, and email it back to EAST within a week to confirm the acceptance of the offer.

The applicable student status are as follows:

- **Program Student** – Students who have completed the admission process and been accepted into a BA, Grad Dip, MA, or MDiv program.
- **Program Student accepted with conditions** Students who have been provisionally accepted into a BA, Grad Dip, MA, or MDiv program but need to complete certain requirements. One example of such a requirement would be to successfully complete the EFS program with a minimum post-EFS English Proficiency Test score of 70.
- **PIM Certificate Student** – Wives of seminary students or wives of men in full-time or bi-vocational ministry who have been accepted into the PIM Certificate program.
- **EFS Student**–Students who meet EFS entrance requirements are accepted into an EFS program. Students who attend EFS as a condition of in-principle acceptance into an academic program must attain a minimum post-EFS English Proficiency of 70..

FINANCIAL AID

Financial Aid and Prospective Students. The cost of education at EAST is underwritten through the generous gifts of churches, individuals, and foundations. Thus, all students receive some degree of financial aid.

Financial aid may be provided to qualified entering students who demonstrate Christian character, have proven ministry experience, strong academic potential, and would not be able to attend without financial aid. Most students who receive the New Student Bridging Aid come from countries with limited financial resources.

No comprehensive scholarships are granted. Students receiving financial aid for tuition, living expenses, or both will need additional funds for transportation, housing, children's education, immigration, health insurance, etc.

Deadline for Prospective Students Applying for Financial Aid. The deadline for international prospective students who wish to be considered for financial assistance is **1 March**. The deadline for residents of Singapore is **1 April**. In order to be considered for financial aid a student must have all admissions documents submitted by these dates, including transcripts, references, and financial documents.

Financial aid applications will not be evaluated until admissions eligibility has been determined. (Please note that incomplete applications will not be reviewed until the form is submitted fully). Thus prospective students who wish to apply for financial aid should plan their admissions process accordingly. Financial aid applications submitted after the deadline may not be considered if funding has been awarded to others. Financial aid awarded to incoming international students will start at the beginning of EAST Aleph.

INTERNATIONAL STUDENTS

APPLICATION PROCESS

In addition to the general application process, there are additional requirements for international applicants.

Application Deadline for International Applicants. All applications (with application fee and accompanying documents) must reach EAST by 1 March. This allows four months for processing of the application and, if accepted, the Student Pass application prior to the start of EAST Aleph (a two-week program in July which is required for all new students).

For applicants who can only start their program in the January semester, the submission deadline is 1 September. Note that new students who start their program in the January semester (i.e. the middle of the academic year) may take a longer time to complete their studies due to the semester system of class scheduling.

Demonstration of Financial Ability. International students must also demonstrate that they have adequate funds for living expenses and accommodation. International students whose studies are sponsored by churches, organizations, or individuals must submit proof of financial support (letter of sponsorship). If an international student is self-supporting a bank statement must be submitted.

The school provides an estimate of education and living expenses for international applicants. In addition, international applicants should review the schedule of fees and other related expenses. (For specific details, see “Estimated Costs for Full-time Students” at the end of this document.)

Financial Aid. Limited financial aid for international students originating from economically depressed areas may be available for application, subject to approval and funding availability. Students who wish to apply for Financial Aid must indicate accordingly on the Student Application Form.

The Financial Aid is applicable to the first year of studies only. Subsequent year(s) of financial aid, if applied for and approved, will depend on the academic performance of the student and the availability of funds. There is no guarantee of financial aid for studies at EAST.

English Language Proficiency. Students whose first language is not English are required to take the Test of English as a Foreign Language (TOEFL), or the International English Language Testing System, Academic Version (IELTS), or a comparable test of English proficiency prior to acceptance. It is the responsibility of the applicant to take the test and arrange for the scores to be sent to EAST Admissions Office by the application deadline.

For admission to a degree program, EAST requires a score of at least 76 on the Internet-Based TOEFL Test (iBT), or an IELTS band score of at least 6.0. EAST reserves the right to require foreign students to take the EAST English Proficiency Test

(EPT) upon arrival in Singapore, even if they have obtained a requisite score on the TOEFL, or IELTS, or comparable test of English proficiency.

The English for Seminary (EFS) program was developed as a resource for student applicants unable to meet the minimum English language proficiency score required to enter any of EAST academic programs. To be considered for the EFS program, the applicant must score at least 68 to 75 on the TOEFL (iBT), at least 5.0 on the IELTS, or between 500 to 539 on the EAST EPT.

SINGAPORE IMMIGRATION

Student Pass Requirements and Application Process

Once an international applicant has been accepted into a program of study, the EAST Immigration Liaison Officer will apply for a Student Pass for the individual. The following documents must be completed and sent to EAST. Visit the EAST website and click “Prospective Students” for the ICA Student Pass application forms. Refer to the “Application and Acceptance Checklist for International Students” checklist, the section on “Student Acceptance and Immigration” for specific steps to be completed.

- Read “Application for a Student's Pass to Study in an Approved Private Education Organization” (STP_Notes1f.pdf)
- Completed and signed copy of Form 16 and Form V36
- Photocopy of passport pages showing full particulars, including passport expiry date
- Birth certificate (translated and notarized, if not in English)
- Marriage certificate, if the student is married (translated and notarized, if not in English)
- Educational certificates and transcripts (translated and notarized, if not in English)
- Completed Medical Examination Report by registered medical doctor
- *Note: Both translated and notarized copies of birth certificates, marriage certificates, and educational certificates/transcripts must be submitted.*

Incomplete Form Not Accepted: The Student Pass application forms must be returned properly filled and signed. EAST will not process incomplete forms or documents. It is an offence under Singapore’s Immigration Act to submit false statements, representations, or declarations.

Payment: EAST will e-submit the completed Student Pass application to the Immigration Checkpoint Authority (ICA) on behalf of the applicant via the SOLAR+ system. EAST will inform the applicant to make e-payment of S\$30 application fee to ICA. It takes ICA about 4-8 weeks to process the application after payment is made.

Medical Examination Report: The applicant must undergo medical examination at their country of origin by an officially-registered medical doctor. The doctor must then complete the medical report by using the prescribed Medical Examination Report form issued by ICA. Email a scanned copy of the completed ICA *Medical Examination Report* to the EAST Immigration Liaison Officer prior to intended arrival but no more than 3 months before, and then bring the original to Singapore.

In-Principle Approval Letter: When ICA issues the In-Principle Approval letter (IPA) for the Student Pass, the applicant will be notified. New international students should not depart for Singapore until the IPA has been issued. The IPA should be printed out

and presented to the Singapore Immigration on arrival as a supporting document for entry into Singapore.

NOTE: The new student must bring with him/her to Singapore all original documents to be presented to the ICA for verification. Both translated and notarized copies of birth certificates, marriage certificates, and educational certificates/transcripts must be submitted to EAST Admissions for inspection.

PREPARATION TO MOVE TO SINGAPORE

Married International Applicants

All married international applicants, if accepted, must bring their spouse and dependent children with them to Singapore. EAST places a high value on the students' marriage relationship and family life. Family life is viewed as part of a student's spiritual formation while at seminary.

It is recommended that women who wish to enter the Partners in Ministry (PIM) Certificate program submit the application form and pay the application fee prior to arrival. PIM provides training for wives alongside their husbands who are men in seminary study or men in full-time/bivocational ministry. (See "Partners-in-Ministry Certificate Program" information in the Academic Programs section of the EAST Website for further details.)

Children of Married International Applicants

ICA requires foreign born children aged 12 years or below to meet the Vaccination Verification Requirements. Submission of vaccination information is required with effect from 1 February 2019. Visit <https://www.ica.gov.sg/reside/STP/apply> (ICA) and <https://www.nir.hpb.gov.sg/fcine/#/navpage/faq> (HPB) for details.

Pre-departure Preparations

Before departure from their country of origin, students are to carefully read and follow the instructions in the *EAST New International Students Pre-Arrival Information*. Being well prepared to move to Singapore and study at EAST will help ease the transition process for the student. New students are to take the initiative to contact relevant EAST personnel listed in the pre-arrival information as needed.

Recommended Arrival Dates in Singapore

All international students should plan to arrive in Singapore at least one month before the start of EAST Aleph. EAST Aleph is a two-week program for new students prior to the start of the academic year in July. (For the dates of EAST Aleph, see the "Academic Calendar" at the end of this document.)

For international students, the weeks prior to the start of EAST Aleph allows time to get settled, complete all immigration requirements, and become familiar with the city. A married student may want to arrive in Singapore before the spouse and children. This will allow him/her time to finalize housing and children's schooling arrangements (see "Children's Education" below).

Housing

EAST does not provide on-campus student housing. There are, however, a number of housing options available for international students. EAST has off-campus housing which provide subsidized rooms for needy students (singles only) subject to

availability. Visit the EAST website and click “Prospective Students” for the EAST *Financial Aid Application* form to apply for subsidized housing.

Some churches and individuals make rooms or flats available at reduced costs for EAST students. Recent graduates leaving Singapore who know of reasonably priced housing inform EAST so the information can be passed on to incoming students. Please consult with the International Students Coordinator if you need assistance.

Children’s Education

Internationals may apply for their children to study at Singapore public schools with the Singapore Ministry of Education (MOE) though there are limited vacancies for international students. For more information, visit <https://www.moe.gov.sg/education-in-sg/our-schools/types-of-schools>.

There are other private schools that cater to international students as well. For estimated school fees, see “Estimated Costs for International Students” at the end of this document. Please contact the International Students Coordinator if you need assistance.

ADDITIONAL EXPENSES FOR INTERNATIONAL STUDENTS

Immigration Fees

All international students must have a Student Pass issued by Immigration and Checkpoint Authority (ICA) prior to arrival in Singapore. After arrival in Singapore, the student’s spouse and children must each obtain a Long-term Visit Pass. A multiple-entry visa will be issued together with both the Student Pass and Long-term Visit Pass. The fees listed below are per person. Every renewal will cost \$120 per person.

ICA Fee	Paid Semi-Annually (every 6 months)	Paid Annually (every 12 months)
Student Pass Application Fee (Men)	N/A	\$30
Student Pass Issuance Fee (Men)	N/A	\$60
Student Pass Application Fee (Women)	\$30	N/A
Student Pass Issuance Fee (Women)	\$60	N/A
Long-term Visit Pass Application Fee for student’s spouse and child(ren)	\$30	N/A
Long-term Visit Pass Issuance Fee for student’s spouse and child(ren)	\$60	N/A
Multiple-entry Visa Fee (men)	N/A	\$30
Multiple-entry Visa Fee (women students, spouses of students, and children)	\$30	N/A

Security Deposits

All international students (except Malaysians) are required by the Immigration and Customs Authority (ICA) to obtain a Banker’s Guarantee as a Security Deposit before they can obtain their Student Passes. Additional bank fees of about \$100 to \$300 are

payable.

Amount	Countries
\$1,000	<i>Citizens of Indonesia, Republic of the Philippines, and Thailand</i>
\$5,000	<i>Citizens of Bangladesh, India, Myanmar, and People's Republic of China</i>
\$1,500	<i>Citizens of other countries</i>

Note: Visa requirements and fees are subject to change. International students may visit the ICA website (www.ica.gov.sg) for updated information.

Alternatively, international students may pay an insurance service fee of \$300 to \$910 (depending on the country of origin) to secure a Banker's Guarantee. EAST will facilitate this process as needed.

Other Expenses

To aid in planning, refer to "Estimated Costs for Full-time Students" at the end of this *Prospectus*. Additional costs international students may have while at EAST (such as hospitalization and surgical insurance, children's school fees, etc.) are listed.

STUDENT LIFE

EAST Immigration Liaison Officer

The EAST Immigration Liaison Officer provides counsel to the school in immigration matters and ensures that all international students have the proper immigration status before arrival in Singapore and while studying at EAST. The Immigration Liaison Officer also assists married students who need to obtain Long Term Social Passes for spouse and children.

EAST Aleph

"Aleph" is the first letter of the Hebrew alphabet. It is also the name of the two-week immersion experience for new EAST students (including EFS students). EAST Aleph weeks are immediately prior to the start of first semester each July. Participation at EAST Aleph is required for all new program students. Those who enter an EAST program in January, attend EAST Aleph the following July.

Church Involvement

International students (including EFS students), who do not speak English as their first language, should attend an English-speaking church the first twelve months they reside in Singapore. This involvement includes weekly participation in English services and/or an English-speaking small group.

International students are encouraged to visit several local churches to identify one as their church home in Singapore. Students should settle in a church by their third month in Singapore. If a student cannot find a church by the fourth month, the school may assign the student to a local church. It is recommended that international students who share a flat or are in the same MG attend different churches (see "First Year Students" and "Field Practicum and FIRM 1" in the Ministry Perspectives section).

International students who have continued their long-term involvement in an English-speaking church often have an easier adjustment to Singapore. Many long-term

friendships and ministry partnerships have developed as a result of students' active participation.

Employment

Under Singapore law, an international student who holds a Student Pass cannot work either full- or part-time while studying at EAST and living in Singapore. A student's spouse and children who hold Long Term Social Passes are also not allowed to work while residing in Singapore. To comply with the law, EAST will cancel a Student Pass for any student who obtains part- or full-time paid employment.

Partners in Ministry

EAST offers a Partners in Ministry (PIM) two-year Certificate Program for wives of students who are not able to take degree program classes. PIM not only equips students' wives as ministry partners with their husbands but also provides a caring community for wives of international students.

PIM classes and PIM Mentoring Groups meet on Mondays at designated times determined by the PIM Instructors and MG leaders. The program is strongly recommended for students' wives. If international students' wives wish to enrol in another program within EAST or an external program, they are to consult with the PIM Program Director. (See *Student Handbook* for further details.).

Hospitalization and Surgical Insurance

All international students (and their dependent family members with them in Singapore) are required to have health insurance to cover hospitalization and surgical expenses in Singapore. This is available for international students through EAST. This is to ensure that the students and their family members will receive financial assistance if they are hospitalized or require surgery.

International students who do not have Hospitalization or Surgical Insurance valid in Singapore. An international student who does not have an insurance or health policy which provides for hospitalization or surgery needs in Singapore must register for the *Hospital and Surgical Policy* offered through EAST for international students. A *Health Insurance Registration Form* is obtainable from the EAST Administration Office.

International students who do have Hospitalization or Surgical Insurance valid in Singapore. An international student who **already has** an insurance or health policy which provides for hospitalization or surgery needs in Singapore may choose to opt out of the *Hospital and Surgical Policy* by signing the *Health Insurance Waiver* form. The student needs to, however, submit a photocopy of his or her insurance or health policy details to the EAST Admin Executive for Administration.

Students are registered according to one of the three plans offered:

- An INDIVIDUAL PLAN applicable for a single or individual student.
- A COUPLE'S PLAN applicable for a student and spouse only.
- A FAMILY PLAN applicable for a student, spouse, and their children.

The estimated annual premiums for each of these plans are listed on the *Health Insurance Registration Form*. Payment for the Hospitalization and Surgical Insurance is made to the EAST Accounts Executive at the beginning of each new academic year. International students are advised to budget for their annual health insurance premium as part of their living expenses.

ACADEMICS

Course Load. In order to graduate within the set time as designated by the program schedule, an international student should take 14-16 credits per semester except for the final semester of their stay in Singapore. It is possible to lighten the load during the semester by taking block courses during the long school holidays (November-December and May-June). Due to extenuating circumstances, some students may need to take a lighter load. International students need to obtain prior permission from their Academic Advisors to take a lighter load.

All holders of Student Pass are considered by ICA as full-time students attending full-time programs. They must meet ICA minimum class hours requirement of at least three (3) hours per weekday for a total of at least 15 hours per week. Participation in Chapel, Mentoring Group, and required school-wide activities are counted toward the 15 required class hours per week.

English for Seminarians. The English for Seminarians (EFS) program was developed to provide resources for international students who need to upgrade their English skills. In addition to attending class sessions, each EFS student participates in Chapel, Mentoring Group, and school-wide activities. (Further details about EFS can be found in the “Academic Programs” section of the *Prospectus*.)

English Coaching for International Students not in EFS. Program students who need additional English assistance may be assigned an English coach by the EFS Coordinator. This provides the student with a qualified person to help the student upgrade writing, spelling, and grammar skills. Further details about English coaching are provided in the *Student Handbook*.

Course Enrolment Outside of EAST. Because of Student Pass requirements, international students and their dependents cannot enrol for class(es) at another school without the permission of both the Registrar and the EAST Immigration Liaison Officer. This includes both academic and personal enrichment classes.

If international students’ wives wish to enrol in an external program, they are to consult with the PIM Program Director as well as the EAST Immigration Liaison Officer.

Dependent children attending Primary or Secondary schools do not need permission from the Registrar or the EAST Immigration Liaison Officer.

FINANCIAL AID AND SCHOLARSHIPS

ELIGIBILITY FOR FINANCIAL AID

The school seeks to provide financial assistance to needy students to help them complete their course of study at EAST. To be eligible for financial aid a student must have a financial need, be enrolled as a full-time student (ten credits or more per semester), meet minimum GPA requirements for degree program and not have outstanding bills within EAST. A student's character, current ministry involvement and ministry potential are also considered. Applications for financial aid are reviewed by the Financial Aid Committee.

Financial aid is determined by considering the cost of tuition and fees (plus immigration fees, living expenses, and accommodation for international students) and the resources currently available to the student. Financial need equals the costs minus a student's contribution and outside support and resources.

FINANCIAL AID AND NEW STUDENTS

Entering students who wish to be considered for financial assistance must have all admissions documents (including transcripts, references, and financial documents) submitted by **1 March** for international students and **1 April** for Singapore residents.

Financial aid applications will not be evaluated until admissions eligibility has been determined. Thus prospective students who wish to apply for financial aid should plan their admissions process accordingly. Financial aid applications submitted after the deadline may not be considered if funding has been awarded to others. Financial aid awarded to incoming international students will start at the beginning of EAST Aleph.

FINANCIAL AID AND CONTINUING STUDENTS

Continuing students who wish to be considered for financial aid must apply in writing at the latest by **1 April** for the first semester and **1 October** for the second semester. Application forms are in the EAST Admin Office and must be submitted to the Financial Aid Coordinator. The Coordinator will inform the student of the Financial Aid Committee's decision in writing.

STUDENT RESPONSIBILITIES

All students receiving financial aid and/or scholarships through EAST have certain responsibilities. These include:

- Submit application for financial aid and all supporting documentation on time (see deadlines stated above).
- All students must follow the program of study indicated in the *Prospectus* and enrol for a minimum of ten credits per semester or equivalent for EFS students (unless the student is graduating at the end of the semester).
- **Bachelor's students** must maintain a **GPA of at least 2.7** in order to remain eligible for assistance. **Master's students** who receive financial aid must maintain a **GPA average of at least 3.0** in order to remain eligible for assistance.
- Submit to the Financial Aid Coordinator a "thank you" letter and progress update to be forwarded to donors who provide financial aid for the student. This is to be done four times a year (during mid-semester break and within one week after the end of a semester).
- If a student receives financial aid or a scholarship through EAST and also receives additional financial assistance from another source, it is the student's responsibility

to report this to the Financial Aid Coordinator.

Evaluation of students receiving financial assistance is done before the start of a new semester. Failure to meet one or more areas of these responsibilities may result in the loss of financial aid the following semester.

TYPES OF FINANCIAL AID

EAST provides several types of financial aid: Application forms for financial aid are located in the Admin Office or online. All application forms are submitted to the Financial Aid Coordinator.

1. Tuition Assistance

Tuition Assistance is available to students who have tried but are unable to raise full financial support for their studies (students will need to document their efforts to develop financial support). The money is not given directly to the students, but is used to settle the students' tuition fees. Tuition Assistance is awarded according to the needs of the students, the availability of funds, and the number of recipients.

2. Living Assistance

Living Assistance helps students in need to defray the costs of the basic living expenses in Singapore. The amount given depends on availability of funds, the number of recipients, and the needs of the students. The money is normally given directly to the student on a monthly basis or as a one-time gift. Cru or CCC staff will have the funds credited to their staff donation account.

BRASH SCHOLARSHIPS

Murray Brash started this scholarship fund for two reasons: to help spread the Gospel of Jesus Christ and to assist needy persons in their preparation for full-time Christian work or mission. Applicants for BA, MA, or MDiv studies at EAST who apply for this scholarship must meet five conditions:

- Men who are Malaysians, Indonesians, or Chinese citizens of Singapore.
- Approved Protestant denomination or background.
- Born again evangelical of sound character.
- Preparing for full-time Christian work or missionary service.
- Financially needy.

While this is not an EAST scholarship, deserving EAST students who met the criteria have received it in the past. For more information about this scholarship, download the *Preliminary Application Form* from EAST website (under Prospective Students). All further inquiries about this Scholarship should be directed to the Brash Scholarships at:

The Brash Scholarships
c/o Tricor Business Outsourcing
8 Cross Street #11-00, PWC Building
Singapore 048424
Tel: 6236-3333 or Fax 6236-4399

BOBBY SNG SCHOLARSHIP FOR THEOLOGICAL STUDIES

The late Dr Bobby Sng was the former President of the Bible Society of Singapore. This scholarship was set up to celebrate his life and ministry especially in the areas of Bible missions, community service and youth work. The BSSTS thus aims to support seminary students who are serving in these areas of ministries.

Applications are open to citizens and permanent residents of Singapore.

Further details and application instructions are available here:

<https://www.bible.org.sg/bobbysngscholarship/>

Application and Acceptance Checklist for International Applicants

Forms mentioned below may be downloaded from “[Prospective Students](#)” on EAST [website](#).

STUDENT APPLICATION – see [Application Procedure](#)

- 1. Read *Information for Prospective Students* document
- 2. Complete and submit *Student Application* form
- 3. Make payment of application fees and inform EAST [Admissions](#) and [Finance](#)
- 4. Submit a digital copy of passport-sized photograph
- 5. Submit a copy of NRIC (for Singaporeans/PR) or passport (for internationals)
- 6. Send *Character Reference* forms to four referees and have them submit completed forms directly to EAST within a week (see *Student Application* form for details)
- 7. Complete and submit *Biographical Information* form
- 8. Submit all official transcripts and certificates (translated into English and notarized)
- 9. Submit proof of English proficiency: TOEFL or IELTS or EPT results
- 10. Submit proof of financial ability to study at EAST in Singapore: e.g. personal bank statements, and/or letters from sponsoring churches, organizations, or individuals
- 11. Complete and submit *Financial Aid Application* form, if needed

STUDENT ACCEPTANCE & IMMIGRATION – see [Acceptance Process](#) & [Immigration](#)

- 12. Upon receipt of the EAST *Letter of Offer of Acceptance* (LOA): sign, scan, and submit it to EAST Admissions within a week
- 13. Read *Application for a Student's Pass to Study in an Approved Private Education Organization* document from ICA (STP_Notes1f.pdf)
- 14. Complete and submit the ICA Student Pass application forms to EAST Admissions: eForm v16 and eForm v36
- 15. Make online payment of ICA Student Pass application fees and inform EAST Admissions
- 16. Submit the completed ICA *Medical Examination Report* to EAST Admissions (undergo medical examination by a registered medical doctor who will complete the report)

STUDENT PREPARATION TO DEPART FOR SINGAPORE – see [Preparation for Departure](#)

- 17. Upon receipt of the ICA *In-principle Approval* letter (IPA) from EAST Admissions, coordinate with the EAST Immigration Liaison Officer and book air ticket to arrive at EAST no later than one month before the start of the EAST Aleph
- 18. Print out and bring along the IPA for the Immigration Officer’s verification upon arrival in Singapore
- 19. Read and act on the *New International Students Pre-Arrival Information* from EAST to prepare for your departure

**Student Application and Acceptance Checklist for
Singaporeans & Singapore Residents
East Asia School of Theology**

Forms mentioned below may be downloaded from “[Prospective Students](#)” on EAST [website](#).

STUDENT APPLICATION

For details see [Application Procedure](#)

- 1. Read *Information for Prospective Students* document
- 2. Complete and submit *Student Application* form
- 3. Make payment of application fees and inform EAST [Admissions](#) and [Finance](#)
- 4. Submit a digital copy of passport-sized photograph
- 5. Submit a copy of NRIC
- 6. Send *Character Reference* forms to four referees and have them submit completed forms directly to EAST within a week (see *Student Application* form for the types of referees)
- 7. Complete and submit *Biographical Information* form
- 8. Submit all official transcripts and certificates (translated into English if completed overseas and notarized)
- 9. Submit proof of financial ability to study at EAST in Singapore: e.g. personal bank statements, and/or letters from sponsoring churches, organizations, or individuals
- 10. Complete and submit *Financial Aid Application* form, if needed

STUDENT ACCEPTANCE

For details see [Acceptance Process](#)

- 11. Upon receipt of the EAST *Letter of Offer of Acceptance* (LOA): sign, scan, and submit it to EAST Admissions within a week

ESTIMATED COSTS FOR FULL-TIME STUDENTS

One-Time Expenses

All amounts are in Singapore Dollars (S\$) as of Aug 2022

	PIM	EFS	BA	Grad Dip	MA	MDiv
Application Fee	\$30	\$60	\$60	\$60	\$60	\$60
EAST Aleph Fee	N/A	N/A	\$35	\$35	\$35	\$35
English Proficiency Test (international students)	N/A	\$50	\$50	\$50	\$50	\$50
Fee for Transfer of Credits	N/A	N/A	\$10 per credit successfully transferred			
Graduation Fee	\$120	N/A	\$280	\$240	\$280	\$280

Tuition and Fees, Per Semester

All amounts are in Singapore Dollars (S\$) as of Aug 2022

	PIM	EFS	BA	Grad Dip	MA	MDiv
Course Registration Fee	N/A	\$40	\$40	\$40	\$40	\$40
Student Activity Fee	N/A	\$60	\$60	\$60	\$60	\$60
Tuition Fees	\$40 x 4 credits = \$200 per semester	\$1750 per semester	\$140 x 15 credits = \$2100 per semester			
Foundational Subjects	N/A	N/A	\$70 x 6 credits = \$420 per semester	N/A	N/A	N/A
Technology Fees	N/A	N/A	\$60 per semester			
English Coaching Fee	N/A	\$300	\$300 (only if coaching is needed)			
Textbooks (average)	\$20	\$50	\$150 to \$300			

Estimated Costs for International Students

All amounts are in Singapore Dollars (S\$) as of Aug 2022

	Monthly Expenses	Semester Expenses	Semi-Annual Expenses	Annual Expenses	One-Time Expenses
Student Pass					
• Security Deposit ¹					Varies
• Application Fee					\$30
• Issuance fee					\$60
• Renewal (Male)				\$30	
• Renewal (Female)			\$60		
• Multiple-entry Visa Fee (Male)				\$30	
• Multiple-entry Visa Fee (Female)			\$30		
Long-Term Visit Pass (spouse & children)					
• Application Fee			\$30		
• Issuance Fee			\$60		
• Multiple-entry Visa Fee			\$30		
Hospitalization and Surgical Insurance					
• Individual				\$400	
• Couple				\$800	
• Family				\$1200	
Housing Rental					
• Individual	\$300-\$700				
• Family	\$1200-\$2500				
Food					
• Individual	\$300				
• Family	\$600				
Transportation					
• Individual	\$150				
• Family	\$300				
Misc. Expenses (utilities, phone, internet, etc.)					
• Individual	\$200				
• Family	\$450				
School Fees (per child)²					
○ Primary School					
○ ASEAN	\$440				
○ Non-ASEAN	\$700				
○ Secondary School					
○ ASEAN	\$720				
○ Non-ASEAN	\$1250				
Victory Life Christian School³					Refer to VLCS website for updated fees
○ Elementary				\$8988	
○ High School				\$10272	
Korean School (SKIS)					
○ Elementary		\$6011 (refer to SKIS website for updated fees)			

¹ The [Security Deposit](#) ranges between \$1000 to \$5000 depending on the student's nationality. For more details see the [International Student](#) section of the *Prospectus*. Additional bank fees of about \$100 to \$300 is payable.

² For the latest information on international students studying in public schools, see [Ministry of Education](#).

³ Some international EAST students have successfully applied for a discount of 50% off the above listed school fees.

EAST Academic Calendar

	2021-2022	2022-2023	2023-2024
FIRST SEMESTER			
EAST Aleph	2 - 16 Jul	1 - 15 Jul	30 Jun - 14 Jul
Classes Begin	19 Jul	18 Jul	17 Jul
Make Up/Reading Week	30 Aug - 2 Sept (am)	29 Aug - 1 Sept (am)	28 - 31 Aug (am)
MG Ministry Weekend	2 Sept (pm) - 6 Sept	1 Sept (pm) - 5 Sept	31 Aug (pm) - 4 Sept
School Break	6 - 10 Sept	5 - 9 Sept	4 - 8 Sept
Day of Prayer	TBA	TBA	TBA
End of Classes	5 Nov	4 Nov	3 Nov
Make Up / Reading Week	8 - 12 Nov	7 - 11 Nov	6 - 10 Nov
Exam Week	15 - 19 Nov	14 - 18 Nov	13 - 17 Nov
Semester Break	22 Nov	21 Nov	20 Nov
Intensive Block Courses	24 Nov - 3 Dec	23 Nov - 2 Dec	22 Nov - 1 Dec
SECOND SEMESTER			
New Student Orientation	3 Jan	3 Jan	2 Jan
MG/EAST Retreat	4 - 6 Jan	4 - 6 Jan	3 - 5 Jan
Classes Begin	10 Jan	9 Jan	8 Jan
Chinese New Year - School Break	31 Jan - 4 Feb	20 - 26 Jan	8 - 14 Feb
Make Up / Reading Week	14 - 18 Mar	13 - 17 Mar	11 - 15 Mar
Day of Prayer	TBA	TBA	TBA
End of Classes	29 Apr	28 Apr	26 Apr
Make Up / Reading Week	2 - 6 May	1 - 5 May	29 Apr - 3 May
Exam Week	9 - 13 May	8 - 12 May	6 - 10 May
Commencement	21 May	20 May	18 May
End of Year Break	23 May	22 May	20 May
Intensive Block Courses	25 May - 3 Jun	23 May - 1 Jun	21 - 31 May

All public holidays in Singapore will be observed. Refer to the current *Student Handbook* for a detailed academic calendar. Public holidays listed at www.mom.gov.sg. EAST reserves the right to change the dates listed above.