

FINANCIAL MATTERS

PAYMENT OF SCHOOL FEES

A bill stating the number of credits you have registered for, the amount to pay, and the deadline for making payment will be placed in your mailbox during the second week of classes. You may pay in cash or by cheque to the Accounts Executive. Cheques should be made payable to “East Asia School of Theology.”

Please bring along your bill when making payment. A late payment fee of S\$11 will be imposed if you pay after the deadline.

If you are unable to pay on time, please consult the Accounts Executive before the deadline or a late fee will be imposed. Make sure that you maintain sufficient funds in your account if you are paying by cheque.

Staff members of Campus Crusade for Christ, who wish to pay through deduction from their support account, and students who are on scholarship funding need not submit the bill to the Accounts Executive.

ORIENTATION & STUDENT ACTIVITIES FEES

Orientation is mandatory for new and returning students. An orientation fee will be billed to all students at the beginning of each year. Each quarter, all programme students will also need to pay the student activities fee to cover expenses for activities at school. The amount is determined and managed by the Student Council.

CLASS MATERIALS FEE

Each student is charged S\$6.00 per 2 credits to help defray the costs of class notes and class materials. This amount will be reflected in the student’s statement of account. This fee does not apply to internships.





PURCHASE OF TEXTBOOKS

You will receive a textbook list during registration period. Indicate the books you wish to purchase and submit your list to the Accounts Executive by the deadline printed. You will be notified via email of when to collect and how much to pay for the textbooks. Textbooks may be collected only after payment is made. No return of books or refunds are allowed except in special cases.

Late orders are subject to availability of books. If the book is not available, you may purchase it from a bookstore. (A list of recommended bookstores will be made available in the admin office.)

FINANCIAL AID

TUITION ASSISTANCE PLAN (TAP)

TAP is awarded according to the needs of the students and the amount of funds available. It is given to students who have tried but are unable to raise their financial support for their studies. Campus Crusade staff members are eligible to apply for this aid if their support account is in deficit. The money is not given directly to the students, but is used to settle the students' tuition fees. Refer to the TAP application form for terms and conditions.

CHEST FUND (CHEST)

CHEST helps students defray the costs of the basic living expenses in Singapore. The amount given is dependent on availability of funds and the needs of the students. The money is normally given directly to the student on a monthly basis or as a one-time gift. Refer to the CHEST application form for terms and conditions.

Students must apply in writing for financial assistance by the first Friday of each academic year. You may collect the application form from the admin office. Master's students who are receiving financial aid must maintain a GPA average of at least 2.7, while Bachelor's students must maintain a GPA of at least 2.5. Failure to do so will result in the loss of the financial assistance.

Evaluation for financial assistance is done on a quarterly basis by the faculty.

SCHOLARSHIPS

- **WALTER STEITZ MEMORIAL SCHOLARSHIP**



The Walter Steitz Memorial Scholarship was set up in memory of the outstanding service and contribution of the late Dr Walter Steitz to EAST. The

will be given to a current outstanding student who is doing the Master of Arts in Biblical Studies or Master of Divinity (Teaching and Exposition).

The scholarship recipient will be chosen by the faculty for academic achievement, leadership potential, and school involvement.

- **NAM FOUNDATION SCHOLARSHIP**

The Nam Foundation Ltd gives S\$10,000 annually towards the support of a student during his/her term of studies at EAST.

The candidate must come from a developing country and have a call to be a missionary or pastor. He or she must maintain a cumulative GPA of at least 3.0 throughout his or her study at EAST, and submit a progress report to the Nam Foundation Ltd twice a year.

The Financial Aid Review Committee will make the selection at the beginning of the academic year, with recommendations from the faculty.

- **ALUMNI EPAPHRODITUS AID (AEA)**

The alumni of EAST have set up the AEA to aid full-time students with contingency needs related to their internship or personal welfare. The amount given is dependent on availability of funds and the needs of the student. Refer to the application form for terms and conditions.

